

**REQUEST FOR QUOTATION (RFQ)**

NAME & ADDRESS OF FIRM: <b>Advertizing companies</b>	DATE: <b>13 September 2010</b>
	REFERENCE: <b>RfQ10/00222</b>

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 24 September 2010**.

Item	Generic Description of goods	Quantity	
<b>1.</b>	<b>MANUFACTURING OF INFORMATION STANDS FOR ROAD BORDER CROSSING POINTS</b>	<b>5 (five) pcs.</b>	
	Description		- stationary advertising construction, consisting of supporting poles and advertising surface (one side display)
	Poles		- steel supporting poles (h-4500) (Steel solid seamless tube U102 or channel bar)
	Surface		- advertising flat surface 2000*1500 (similar to dyubond 1.5mm)
	Light		- no electrical connections required / daylight only
	Cover/text		- manufacturing and applying the light reflecting cover, full color print (4+0)
	Outer protection		- not required
	Works		- production, transportation and installation

<b>CONDITIONS</b>	
Delivery Term (INCOTERMS 2000)	<input type="checkbox"/> FCA <input checked="" type="checkbox"/> <b>CPT</b> <input type="checkbox"/> DDU <b>Moldova &amp; Ukraine (border crossing points - BCPs)</b>
Delivery Place	<b>Mayaki BCP, Ukraine – 1 pcs</b> <b>Vinogradivka BCP, Ukraine – 1 pcs</b> <b>Mamaliga BCP, Ukraine – 1 pcs</b> <b>Vulcanesti BCP, Moldova – 1 pcs</b> <b>Criva BCP, Moldova – 1 pcs</b>
Payment Terms	<b>100% upon delivery</b>
Delivery time	<b>Up to 2 (two) months upon receipt of approved UNDP Purchase Order</b>
Validity of Quotation	<input checked="" type="checkbox"/> <b>30 DAYS</b> <input type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> <b>Partial bids not permitted</b>
Quantity change	<b>The UNDP reserves the right to modify the quantity by 25% of the tendered goods</b>



General Terms and Conditions

UNDP General Terms and Conditions for Goods/Services  
<http://www.undp.org/procurement/operate.shtml>

**Please state**

Quantity discount and early payment discount (if applicable):

Details on any warranty/guarantee conditions (if applicable):

**QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:**

The offer shall comprise the following documents (not subject to return upon evaluation):

- ✓ Language of Offer – English, Romanian, Russian (preferably English)
- ✓ Additional information as requested under the "Please state" section;
- ✓ Quotation in MDL/USD/EUR exclusive of VAT (evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline);
- ✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above
- ✓ Copy of authorization/license/permission (whichever applicable) for such works/services

**MINIMUM QUALIFICATION REQUIREMENTS:**

- ✓ Conformation to the minimum specifications listed at the "General Description of Goods" above
- ✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above.
- ✓ Availability of authorization/license/permission (whichever applicable)

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Uwe Federsel, Chief of Administration**

Signature: \_\_\_\_\_

DATE: \_\_\_\_\_



CONTACT PERSONS: Vladimir Babii, Logistics & Admin. Associate/EUBAM (vladimir.babii@undp.org)  
Ilhom Muhomediev, Procurement Specialist/EUBAM (ilhom.muhomediev@undp.org)

CONTACT ADDRESS: 131, 31 August 1989 Street, Chisinau, MD-2012

**SUBMISSION OF OFFERS:**

Offers shall be marked with "**RFQ: Information Stands at BCPs / EUBAM**".

Offers shall reach the UNDP office not later than **24 September 2010, 16:30 (Moldova local time)**.

Offers can be submitted either in hard copy, or electronically.

a) Documents/offers in hard copy need to be addressed to:

**UNDP Moldova,  
131, 31 August 1989 Street, MD-2012 Chisinau  
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:

**tenders-Moldova@undp.org**